

## SHEPTON MALLET NEIGHBOURHOOD PLANNING COMMITTEE MEETING

TO BE HELD ON 20<sup>th</sup> June 2019 at Shepton Mallet Library

**Present:** John Parham, Councillor, Somerset County Council (Chair)  
Robin Horton, Resident  
Simon Edwards, Resident  
Tristan Faith, Shepton Mallet Town Councillor  
Alan Marter, Resident  
Hayley Cullen, Resident  
Abbie Chivers, Resident  
Sharon Evans, Resident  
Alice Archer, Business representative (Secretary)

**Apologies:** Matthew Harrison, Shepton Mallet Town Councillor

1. Chair welcomed Sharon Evan, local resident to the meeting.

### 2. Minutes of the meeting held on 20<sup>th</sup> May 2019

These were approved subject to minor amendments. Not all members had received these and gave Alice their email addresses.

**Action:** *Alice to re-circulate the minutes of previous minutes with amendments.*

### 3. Matters arising from the last Minutes

Action: *John Parham to procure a large map showing the boundary to bring to the meetings Completed.*

Action: *Liz Bourne to provide Secretary with questionnaire for local estate agents. These have been distributed by Hayley to local Estate Agents. Completed.*

Action: *Alice to contact Richard to establish his rates and the assistance he could provide to the Committee. Completed.*

4. AA to introduce a proposed timetable – meeting to populate this.  
Carried forward to next meeting.

**Action:** *Alice to prepare a draft Timetable to bring to the next meeting for population by members to build on the momentum and assist with focussing efforts*

5. Framework for each Policy to be set up.  
This was set out in the minutes of the previous meeting and would be enacted moving forward.

6. Meeting to consider approach to Transport adviser.  
This was discussed and the meeting felt the following should be covered within the Transport Advisor's report to the Committee:

- Cycle Paths
- Footpaths
- Public Transport, Buses and Trains
- Traffic flow within the area
- How/Why traffic bypasses Shepton Mallet Town Centre and possible solutions
- How do we encourage people to visit the town centre

- Access for those with disabilities
- Access around local Schools
- Parking within the area

John reported that there had been studies undertaken and traffic flow had been monitored, however this was patchy within the area.

**Action: Alice to contact Traffic Advisor and ask him if he could give an estimate of cost and advising him of reports he could refer to and persons who may be able to assist with pointing him to relevant source material.**

**Action: Alice to invite Traffic Adviser to a future meeting to present his brief.**

**Action: Hayley to collect questionnaires from Estate Agents**

**Action: Alice to collect questionnaires from local Businesses**

**Action: Robin to report on progress of the Design Guide at the next meeting.**

## 7. Any other business

Sharon Evans asked the meeting to consider Wildlife Corridors within the Neighbourhood Plan. She identified shortfalls in the Consultation document, particularly around access in and around Shepton Mallet for disabled residents.

The meeting agreed to find ways to encompass these within the plan.

**Action: Wildlife corridors to be identified within the area.**

Tristan told the meeting of the Green Charter currently being adopted by Mendip District Council and would circulate this to members.

**Action: Tristan to circulate the Green Charter to members.**

Alice had received an email from Mendip District Planning offering to attend a meeting to advise members of the assistance the Planning Department could offer the meeting.

**Action: Alice to invite Mendip District Planning Department officer to next meeting.**

## 8. Date of next meeting

25<sup>th</sup> July 2019 at 7pm